



MONMOUTHSHIRE SHOW SATURDAY 4th JULY 2020: FOOD HALL APPLICATION FORM

Please Complete & Return this Form with Full Payment, Completed Risk Assessment and Copy of Public Liability Insurance to:-

The Secretary, Monmouthshire Show, 6 Berryfield Rise, Osbaston, Monmouth NP25 3DU or email secretary@monmouthshow.co.uk

BUSINESS NAME.....

CONTACT NAME**24 HOUR MOBILE**

ADDRESS.....

.....**POSTCODE**.....

TELEPHONE NO.....**EMAIL**.....

PLEASE GIVE A BRIEF DESCRIPTION OF WHAT YOU SELL (THIS WILL BE INCLUDED IN THE SHOW CATALOGUE)

LIST ALL ITEMS BEING SOLD – AS WE WILL RETAIN THE RIGHT ON SHOW DAY TO REMOVE THOSE ITEMS NOT LISTED.

Food Hall Space <u>Frontage x Depth</u>	Pre 30th April	Post 30th April	Admit Passes	Amount
HOT FOOD (£105 per metre)				
i.e 2m x 3m	£210.00	£230.00	2	£
4m x 3m	£420.00	£450.00	4	£
6m x 3m	£630.00	£670.00	4	£
INSERT OWN MEASUREMENTS (FRONTAGE X DEPTH)				£
COLD FOOD (£55 per metre)				
i.e 2m x 3m	£110.00	£130.00	2	£
4m x 3m	£220.00	£240.00	4	£
6m x 3m	£330.00	£350.00	4	£
INSERT OWN MEASUREMENTS (FRONTAGE X DEPTH)				£
Connection/consumption charge for 1 x 13 amp socket £75.00		Quantity		£
Additional Sockets - per socket £50.00				£
6ft Trestle Tables @ £8 each				£
Chairs @ £3 each				£
Extra Admission passes @ £10 each				£
STAND MEASUREMENTS MUST BE AS BOOKED AND PAID FOR			Total Cost	£
No of people onsite overnight on 3/7 & 4/7 & Vehicle no.plates				No Charge

PAYMENT INFORMATION

Cheques Payable to: Monmouthshire Show Society Ltd

BACS: NatWest Bank plc Sort Code: 51-61-02 Acc No: 04219260 Ref: YOUR COMPANY NAME

Credit/Debit Card Payment: Contact Show Office on 01600 719878

Bookings will NOT be accepted without a Fully Completed Application Form Risk Assessment, Copy of your Public Liability Insurance Certificate covering the Show Date and FULL PAYMENT

I have read and agree to the Rules and Regulations governing Food Hall Exhibitors at Monmouthshire Show 2020 and the Safety Policy Statement of Monmouthshire Show Society Ltd.



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Signed..... Date.....

FOOD HALL RISK ASSESSMENT FORM

Please answer the questions below by placing a circle around your response.

A. INSURANCE			
Do you hold Public Liability Insurance to cover your attendance at the Show? You must provide a copy of your certificate when booking and produce the original at the Show.	Yes	No	N/A
B. REDUCING THE RISK OF FIRE			
Please provide evidence that your electrical equipment has been portable appliance tested (PAT) by a competent person in the last year.	Yes	No	N/A
Have you identified ignition / heat sources and ensured that these are kept away from all flammable / combustible materials?	Yes	No	N/A
C. PREVENTING FIRE SPREAD & FIRE FIGHTING (including your caravan if it will be located on the Showground)			
Will you have sufficient bins for refuse or suitable arrangements to prevent an accumulation of refuse?	Yes	No	N/A
Please provide evidence that you have appropriate fire extinguishers / fire blankets available that have been tested with the last year.	Yes	No	N/A
Are staff within the stand / unit be familiar with the basic operating instructions for the fire extinguishers / fire blanket?	Yes	No	N/A
D. EMERGENCY ESCAPE			
Will staff be aware of what to do in the event of a fire and how to raise the alarm?	Yes	No	N/A
E. OTHER RISKS			
Are you aware that you must not stock or sell certain items, as listed within the Trade Space Schedule?	Yes	No	N/A
Please provide evidence that you have completed a risk assessment covering the set-up, use and take-down of your stand, e.g. management of slips, trips and falls etc	Yes	No	N/A

SIGNED

PRINT NAME.....

TRADING NAME.....DATE.....

N.B.. Completing this form does not constitute acceptance of your application. The committee reserves the right to refuse applications without giving a reason. No bookings can be accepted without full payment.